

**Transfer to HU University of Applied Sciences Utrecht**  
students in posession of a residence permit for study purposes

Name	: .....		
HU student ID	: .....	Date of Birth	: .... / .... / ....
Residence permit expiry	: .... / .... / .... (dd/mm/yyyy)		
Immigration number	: ..... (shown on the back of your ID (VNR...))		

I have placed an enrolment request with Hogeschool Utrecht (HU) for the coming study year and currently have a valid temporary residence for (preparation) study at another Dutch institution.

**Previous residence permit(s)**

Please indicate below the name of the Dutch institution at which you are currently studying:

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In the following table please add details of all previous Dutch Institutions of Higher education you have attended together with the start and end dates. It is important to provide us with all the necessary information!

Previous Dutch institution of Higher Education	Date from	until date	Degree obtained (Y/N)

Official transcripts - Universities in the Netherlands are required to assess the academic progress of students with a residence permit for study purposes. Your academic progress at your previous institution can be an important indicator for your study success at Hogeschool Utrecht. We therefore take your academic progress at previous Dutch institutions into account when evaluating your request for validation of your residence permit. Be prepared that we may ask you to send us official transcripts of the previous study (or studies) you have undertaken in the Netherlands. The transcript must contain all the courses you have taken during your programme of study, with the results obtained and the number of credits per course.

**Conditions**

*HU will consider your request for the residence permit transfer separately from your request for admission and with this we reserve the right to refuse to validate a residence permit if the minimum standards for satisfactory progress at your previous study programmes in the Netherlands have not been met.*

*Once this has been established it will be necessary for us to confirm your immigration status with the Dutch Immigration (IND). If your residence permit has been cancelled in their system it will be necessary for us to arrange an extension of your ID, we shall inform you if this is the case, otherwise we shall continue with your transfer and advise the IND after confirmation of your positive admission and finalised enrolment at HU. Due to the immigration obligations your request will not be sent to the IND before the deadline date mentioned.*

*I have a valid Health Insurance and am aware I need cover for the coming year.*

*Name of (current) Health Insurance.....*

***Deadline - 1st of August***

**Attachment – third party authorization declaration**

(Please upload both declarations –signed by you during the online visa application).



## Authorisation for personal details request from third party organisation.

Student name: .....

Date of Birth: .....

HU student ID: .....

Immigration VNR (10 digits on back of residence permit): .....

I hereby give authorisation to the Visa officer employed by HU University of Applied Sciences Utrecht (HU) to request details concerning my current residence status from the Dutch Immigration (IND).

The information given and to be requested from the IND will concern the following;

- My name, date of birth and immigration number
- Current residence status in the Netherlands which will include details of any cancellation from another Dutch university during the validity of my current Dutch residence permit for study purposes.

I understand the information from the IND will be used to determine the procedure required for HU to arrange sponsorship of my residence for study purposes while I participate in a study programme at this university.

Signature student: .....

Student name: .....

Place: .....

Date: .....